

# Project Administration Handbook for Civil Engineering Works

## 2024 Edition

### **AMENDMENT NO. 7/2025**

## **CHAPTER 5 CONTRACT DOCUMENTS**

### **PARAGRAPH 9 SPECIAL TOPICS**

(a) Para. 9.43.8

**Replace “memo” with “memos”, and add “and 18.7.2025 after “DEVBWB WP4S-021-004-002 dated 10.10.2024” in the subtitle.**

**Replace “memos” with “memo” in the first paragraph.**

**Replace main text in the second paragraph with the following:**

As stated in SDEV’s memo ref () in DEVBWB WP4S-021-004-002 dated 18.7.2025, “partial interim payment” arrangement shall apply to all new capital works contracts until further notice. The relevant contract provision for NEC ECC Hong Kong Edition are incorporated in relevant NEC standard provisions.

**Remove “or ongoing” before “works contracts” and remove “The justifications for not adopting such arrangement may include contracts approaching substantial completion, outstanding value of works being small, high risk of re-entry, seriously poor performance of the contractor, etc.” in the third paragraph.**

**Replace main text in the fourth paragraph with the following:**

Furthermore, SDEV’s memo ref () in DEVBWB WP4S-021-004-002 dated 10.10.2024 introduced more frequent milestones or more activities (for major items of works) in new capital works contracts adopting milestone payments or using activity schedules, where practicable, to shorten the payment intervals to contractors. As stated in SDEV’s memo ref () in DEVBWB WP4S-021-004-002 dated 18.7.2025, this interim measure shall be extended until further notice.

### **PARAGRAPH 12 REFERENCES**

(c)

**Add “SDEV’s memo ref. () in DEVBWB WP4S-021-004-002 dated 18.7.2025 Extension of Relief Measures to Assist the Construction Industry – More Frequent Interim Payments and Milestone Payments Amd No. 7/2025”**

## APPENDICES

(d)	Appendix 5.47S	<b>NOT USED</b>
(e)	Appendix 5.47T	<b>NOT USED</b>
(f)	Appendix 5.47U	<b>NOT USED</b>
(g)	Appendix 5.47V	<b>NOT USED</b>
(h)	Appendix 5.47W	<b>NOT USED</b>
(i)	Appendix 5.47X	<b>NOT USED</b>
(j)	Appendix 5.47Y	<b>NOT USED</b>

**Technical Secretariat Unit  
Civil Engineering and Development Department  
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